



**Office of the  
Ex-Officio  
Constable**

September 6, 2017

Effective October 1, 2017, we are no longer supplying first class mail postage. Due to the revised Nevada State Statute 258.125 there will be a \$2.00 fee for mailing Writ's first class mail. This fee is for processing and postage. If you would like Certified Return Receipt Requested you can continue to send in your postage paid envelopes with the certified information card. All writs will be required to have an envelope with the correct amount of postage for this service. You will need to supply two envelopes with your Writ package, one for the Payroll or Bank, etc. and the other for the Defendant with first class mail postage. If we do not receive the prepaid envelopes and you are a billed customer, this \$2.00 fee can be added into your accrued costs. If you are not a billed customer we will notify you of the cost needed for processing.

If you have any questions, please contact me.

Respectfully,

*Sharon Graziano*

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